

"Recruitment Drive Artech Infosystems Private Limited- 2024"

NOTE: Registration is Mandatory to participate, if interested then Hurry Up & do it ASAP.

Website: www.artech.com

About company:

- Artech, a certified Great Place To Work in India, is the largest minority and women-owned IT staffing
- company in the US, with USD 925+ million estimated global annual revenue run rate in 2022 and a footprint across the globe. With over three decades of experience, Artech offers a spectrum of services that includes Workforce Solutions (Contingent Staffing, Bulk/ Project Staffing, Master Vendor, and Direct Hire) and Consulting Solutions (Technical Operations, Development, Business Operations & Platforms).
- Established in 1992, Artech today employs over 11,500 industry professionals supported by 18 U.S and Canada offices and 10 locations across India and China. Artech's Fortune and Global 500 clients leverage this expansive reach by engaging Artech as a preferred go-to supplier across multiple regions and countries.

Date of Event: Notify in due time

Role Description: Artech is on the look-out for talented Associate Recruiters to support our US Staffing Operations. The candidate will work in the US Shift.

The job responsibilities will include:

- Responsible for sourcing the right candidate profiles through various job portals like Naukri, Dice, Monster, Career Builder, etc.
- Thoroughly assessing candidate's basic skills and experience, area of interest, geographic location in US and visa types
- Ensure meeting daily/monthly target of submitting quality candidates for open job requirements released by clients.
- Completing a thorough analysis of candidate's commitment and background check before submission
- Getting updated resume from the candidate and formatting it according to clients' need
- Arranging interviews for shortlisted candidates and following up on real-time basis till feedback is received from client
- Completing appropriate paperwork before onboarding the candidate
- Sending daily activity of submissions and interview updates to the account manager

Who can apply?

Ambitious, self-motivated, intelligent people who take pride in their work and organization. The role requires people with high level of ownership and dedication to their work along with:

- Fluent communication skills: This role requires daily coordination with team leads, sales account managers and candidates residing on-site in the US over calls and therefore, fluency in English is mandatory
- The candidate must be willing to work in the night shift
- Basic knowledge of the IT domain
- A positive attitude and a willingness to learn.

Eligible streams: B.Tech (CS, IT, EC, EE, EEE), BBA, MBA, BCA, MCA, B Pharma, M Pharma.

Batch / Year of passing out: 2024

Cut Off Criteria: Not applicable

Gender: Both male & female candidates can apply

Employment Type: Full Time

Payroll: Company Payroll

Recruitment/Selection Process:

Step 01: Interested candidates have to apply online at the link given.

Step 02: Application/Database level screening (Optional - Elimination Round)

Step 03: Preliminary Online Screening process / Online Aptitude + English test (Optional - Elimination Round)

Step 04: Preliminary - Basic Communication Round (Optional - Elimination Round).

Shortlisted candidates have to attend further process as mentioned below:

Step 05: Company Presentation & Q&A Session

Step 06: Group Discussion / Communication Round (Elimination Round)

Step 07: Personal Interview Rounds (Elimination round)

Step 08: HR & Final Interview Rounds (Elimination round)

Job location: Noida/ Bhopal/ Bangalore.

Shift timings: 7:00 PM to 4:00 AM or 9:00 PM to 6:00 AM

Joining: The selected candidates have to join from Jan/Feb 2024 onwards. Leaves will be granted for the final Sem examination.

Service-level agreement:

- Selected candidates will join Artech as Trainee for a period of 2 months from their date of joining.
- Selected candidates are expected to serve the organization for a minimum period of 18 months from the date of on boarding failing which the candidate will be liable to pay a penalty amount of INR 1Lakh to the company

Salary, benefits, and other details:

Salary: INR 4.68 Lakhs per annum (Including benefits) in addition to lucrative incentives based on monthly performance

Benefits: Health insurance cover for self for INR 1Lakh, cab facility for pick and drop, meal (one time) and mid night snacks

Performance Based Appraisal Cycle: 12 Months after on-boarding

Registration Link: <http://tinyurl.com/Artech-MP-2024-Batch>

Last Date of Online Application: TODAY, 9th January, 2024 (by EOD)

Note: Only registered candidates can participate in campus. Registration on the link are compulsory

Timing, Venue and other relevant details will be shared soon