

# NOTICE

## Campus Drive for BE & MBA 2019 Pass out Batch.

**Company:** **SGS Technical Services Pvt. Ltd., Indore** ([www.sgsconsulting.com](http://www.sgsconsulting.com))

**Branch:** BE (All Branches) & MBA 2019 batch

**Criteria:** No % Criteria

**Venue:** MIT Ujjain - Civil Auditorium

**Date:** 2<sup>nd</sup> Feb 2019

**Reporting Time:** 11.00 A.M.

**Process:** PPT, Written Test, GD, Technical & Personal Interview.

**Designation:** Trainee Talent Acquisition Executive (US Recruiter)

**Job Location:** Indore (MP)

**CTC/Salary:** 2.54 LPA

**Job Timings:** 06.00 PM to 03.30 AM (For Male) and 08.00 PM to 05.30 AM (For Female Employees)

### Job Description:

- 1) To understand technical & non- Technical requirements of US clients, resource need and deliver qualified Professionals.
- 2) Sourcing and screening potential candidates for contract & full-time openings.
- 3) Qualify prospective candidates and educate candidates on recruitment process with respect to client end.
- 4) Submit qualified candidates to open job requirements.
- 5) Meet or exceed weekly goal expectations.
- 6) Would be responsible for effective usage of Internal Systems/Database for recording different stages in recruitment process

### Job Requirement:

- 1) Strong work ethic and sense of commitment.
- 2) Ambitious, competitive, aggressive, go-getter, positive attitude, good communication and interpersonal skills along with excellent rapport building skills are the traits for the right candidate.
- 3) Ability to work in a fast-paced environment.
- 4) Computer skills (Word, Excel, Outlook) & strong Communication skills.

### Terms & Conditions: Joining is subject to:

- 1) Clearing all the subjects of your course.
- 2) Agreement to work for 11 months (Compensation for failure to discharge obligation resembling those created by contract is INR 50,000/-)

### Candidates are required to carry: -

- 1) 02 Copies of Resume & 02 Passports sized color photographs
- 2) Original & photocopies of mark sheets & certificates from 10th onwards till qualifying exams
- 3) Original College ID card and Photo ID proof

**About Company:** SGS Technical Services Pvt. Ltd. (known as Software Galaxy Systems, L.L.C. in U.S.) is a boutique technology and business management firm with a global footprint that focuses on Information Technology Solutions, Regulatory Compliance & Quality Management Services, Outsourcing Solutions, and Management Consulting. SGS is a leading single-source provider of technology and business solutions with proficiency in offering an integrated suite of services through a global delivery platform. For over a decade, SGS has implemented technology, compliance, and business strategies to deliver unparalleled solutions to empower our clients to stay ahead in today's dynamic environment.